

Ref. No. CUJ/GA/Notice/2016/26/124

Dated: 2.0 July, 2021

OFFICE ORDER

1. As per directive of Hon'ble Vice Chancellor, all Head of Departments / Sections / Cells are requested to provide the following details in the prescribed format on or before 28th July, 2021.

S.N.	Name of the Department / Section/ Cell	Name of staff	List of peripherals				Working
			No. of Computer	No. of Printer	No. of Scanner	Any other	/not working

2. This is issued with approval of Hon'ble Vice Chancellor (Acting).

Lt Cdr Ujjawal Kumar (Retd.)

Deputy Registrar - II

Copy for information and necessary action to:-

- 1. All Deans of Schools
- 2. The Controller of Examinations
- 3. The Librarian
- 4. Prof. I/c Academic & Research
- 5. DSW / Chairman, Proctorial Board
- 6. All Heads / Coordinators of Departments
- 7. Wardens (Boys & Girls Hostel)
- 8. DRs / EO / EE I/c / Health Center I/c / PRO / AD(OL) / ARs / Security Officer
- 9. Technical Cell I/c for University Website
- 10. PS to Vice Chancellor / PS to Registrar / PS to Finance Officer
- 11. Notice Board, Concerned File & Guard File